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Vice-Chairperson
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CHRISTOPHER STEELE
JAMES SULLIVAN
IRIS TERASHIMA
GARY HOOSER (EX-OFFICIO)

# OFFICE OF ENVIRONMENTAL QUALITY CONTROL AND ENVIRONMENTAL COUNCIL RETREAT MEETING

**Best Western The Plaza Hotel**
**3253 North Nimitz Highway, Honolulu, Hawaii 96819**
**June 30, 2011, 11:00 am – 5:00 pm**

June 2011 - no minutes (Retreat Mtg.)

## AGENDA

**11:00 AM** **WELCOME AND OVERVIEW**
*Gary Hooser, Director, Office of Environmental Quality Control (OEQC)*
*Mary Steiner, Chair, Environmental Council (EC)*

- Old Business, housekeeping, and announcements
- The Vision
- Review staff outcomes
- Pre-survey review
- The Process

--- **INTRODUCTIONS**

--- **LUNCH,** *Executive Branch, Lunch Speaker*

--- **ACHIEVING THE VISION**

- Review current strengths to achieve the vision
- Review challenges and things that can be done better
- Brainstorming
  - Ideas to build on strengths
  - Changes to overcome challenges
- Discussion targeting specific ideas on:
  - Exemptions
  - Rules
  - Legislative Agenda
  - Annual Report
  - Chapter § 343 Process Management
- General discussion

--- **BREAK**

--- **COMMITTEE SMALL WORK GROUP:**

- Exemptions
- Rules
- Legislative Agenda
- Annual Report
- Chapter § 343 Process Management

--- **FOR EACH SUB-COMMITTEE:**

- Identify and prioritize goals for 12/31/2011
- Identify and prioritize goals for 12/31/2012
- Identify challenges and roadblocks
- Identify primary partners and stakeholders
- Create path timeline and individual responsibilities

--- **WHERE DO WE GO FROM HERE?**

- Summary of next steps

--- **FINAL WORD/CLOSING,** *OEQC Director and EC Chair*

**5:00 PM** **ADJOURN**

Special Accommodations (such as Sign Language interpreter, large print, taped materials) can be provided, if requested at least five (5) working days before the scheduled meeting by contacting the Office of Environmental Quality Control, 235 South Beretania Street, Room 702, Honolulu, Hawaii 96813. All interested persons will have an opportunity to present testimony on any agenda item for this meeting. For more information, contact the Office of Environmental Quality Control at (808) 586-4185 (voice), (808) 586-4186 (fax), or email: oeqc@doh.hawaii.gov.

# OFFICE OF ENVIRONMENTAL QUALITY CONTROL
# STRATEGIC PLANNING SESSION NOTES- June 30, 2011

**Morning Session: Staff**
Gary Hooser, Director
Alcelia Domingo, Staff
Leslie Segundo, Staff
Herman Tuiolosega, Staff
Stacey Chaussoy, Intern
Robyn Segundo, Intern

To start the discussion, Chapters 343 & 341 were reviewed & the following points were noted:

- There needs to be a balance between protecting the environment & economic development
    - Public participation is needed in striking the balance
- Chapter 341 & 343 are distinctly different
    - Chapter 341 focuses on an advocacy role
    - Chapter 343 focuses on collecting information for agencies to make a decision

**Current Strengths of the Staff to Achieve the Vision**

- Passionate & share the same goals
- Fresh look & new perspectives
- Ability to talk story with different communities to build bridges
- Diversity of group
- Kuka Kuka
- Recognition of respective individual strengths
- Pleasant atmosphere to work together
- Come a long way in a very short time
- There is momentum
- Don't mind asking each other for help
- Focusing on what benefits the group as a whole
- Being open to change
- Ability to laugh

**Challenges for the staff to Overcome to Achieve the Vision**

- Clearinghouse under Chapter 343 to look at practices at the time
    - Recovering valuable historical information
        - Review the microfilm
        - Look to other sources who might have the information (i.e. EC)
- Need a thorough review of Chapter 343 documents
- Not enough time to look & review documents.. need to be more thorough

- Not enough staff
  - Structure the time to work through issues & responsibilities
  - Create working groups
  - Everyone needs to set aside individual priorities
- Need to provide staff support for the Council
- Lack of clarity on specific responsibilities
  - Need job descriptions or point person for each responsibility
- Need to look at record keeping in a broader sense
  - Everything is on paper .... It needs to be digitalized or kept online
- Getting everyone on the same language
  - Finalizing a guidebook
  - Identify words that have different meanings in different contexts & clarify
- Need data base development

**Staff Ideas to Overcome the Challenges & Achieve the Vision**

- Add more interns
  - Have already added 3 new interns in 3 weeks
  - The current interns need to be trained first, then assess whether additional interns are needed
- A system is in place
  - Institutional knowledge is needed
- Integrating the files/documents and distribution
- Create a working group
- Identify who will input the data
- Digitalize files by bringing in a Council member or technology person to develop a plan
- Website development
  - Create a link to other agencies
  - Increase education & outreach by creating power point presentations on line
  - Create an easily accessible interface on the website
    - It is already easily accessible through Google
  - Create a "kids" area
  - Make the website easier to navigate
  - Review the Questions & Answers on the website & update

**STAFF ACTION PLANS**

**Record Keeping: Alice, Les & Robyn**

- Missing files
  - Crosscheck to determine what's missing
  - Get clear on the present system & what is captured now
- Establish a regular working group
- Information will be integrated into the website & modernizing information delivery
- Scan the submittal letter

- Go through all documents and cross check that all requirements are met (date; stamp; etc.)
- Review and tidy up old documents & records to ensure all requirements are complete

**Document & Project Review: Herman, Les, Robyn & Stacy**

- Herman will take the lead in coordinating
- Les will assist & include Robyn & Stacy
- Make copies of documents for staff before each meeting or circulate a summary in advance as a pdf via email
    - May need to initially plan for 2-hour weekly staff meetings every Monday
- Bi-weekly meetings will be coordinated to include people from the outside

**Outreach & Education: Gary, Alice, Les, Herman, Robyn & Stacy**

- Re-establish relationship with EC & re-engage (Stacy & Robyn will assist)
- Schedule meetings with other private & public agencies
    - Alice will coordinate the appointments with assistance from Stacy & Robyn
        - Write & send out press releases
        - Create power point presentations & other materials
        - Coordinate webinars and participation through Skype

**To implement the above action steps:**

- Each lead person will create an outline and action step plan for the next 6 months & for next year, 2012
    - Individual plans will be presented at a staff meeting for discussion and buy-in
    - Once everyone agrees on a plan, it will be implemented
- Each staff member will establish goals for themselves
    - At each staff meeting, each staff member will informally share what they accomplished the prior week and what goals they have set to accomplish in the current week
- An agenda identifying key issues to be discussed will be provided for each staff meeting

**Afternoon Session: Council & Staff**

Malia Akutagawa
David Atkin
Edward Bohlen
Alvin Char
Glenn Scott
Robert Inouye
Susan Matsushima
Shannon Mears
Charles Prentiss
Mary Steiner
James Sullivan
Iris Terashima
Marjorie Ziegler
Gary Gill
Gary Hooser
Alcelia Domingo
Leslie Segundo
Herman Tuiolosega
Jayson Allison
Stacey Chaussoy
Robyn Segundo

**Current Strengths of the Council to Achieve the Vision**

- Commitment
- Diverse experience
- Institutional knowledge
- Connections
- Visibility
- Knowledge
- Dedication
- Supportive Executive Branch
- Vision
- Strong leadership
- Institutional support
- Naturally collaborative
- Sense of humor
- Goal/solution oriented
- Care about the environment
- Open-minded

**Challenges for the Council to Overcome to Achieve the Vision**

- Sunshine laws are hard to work under & not violate
- Not enough staff
- Over-committed individuals who can't say "no"
- Council members are volunteers
- Statewide participation of neighbor islands and counties
- There hasn't been a unified vision
- Inability to respond/react fast enough; timeliness of responses
- Full-plate with a lot of statutorily mandated responsibilities
- Need to prioritize
- Lengthy process for rule-making
- Poorly defined standard procedures for exemptions
- Importance of mandate and the roles of OEQC, the Council and the EC
- Location – lumping everything together
- The resource allocation to this unit, does not reflect the mandate
- Lots of confusion
    - The role of the Dept. of Health (DOH) isn't identified
        - The perception is that OEQC is under DOH directly
        - Each Administration has identified the attachment differently
    - What does Administrative support mean?
- The valuable resources provided to OEQC aren't always being used when they should
- Meeting the needs of the public in a timely manner
- Changing the public opinion of the Council
- The relationship between OEQC, the Council & the EC are not wired together
    - Need to reinvigorate the connection with the EC
- The Executive Branch doesn't support mandates of the Council
    - Can't accomplish what needs to be accomplished
    - Creates misunderstanding in public perception
    - Need to demonstrate value back to the organization to get needed support
- Identifying "who is the customer"
- There is internal confusion regarding the role of the Council
    - Do more, do good are unrealistic expectations
    - Unrealistic perceptions that we're going to fix everything right away
    - There is a misperception of power – we don't have the power to decide
- The purpose of the law is to make sure environmental issues are considered
- Need more general education for the public
- Should have a committee on legislative policy
    - The law allows the Council to make recommendations and be more proactive
    - New laws will be initiated in January 2012 to reform 341 & 343
    - There is a potential for the Council to have power (i.e. through the annual report and/or rule making)
    - There is uncertainty and/or confusion regarding what power the Council really has

**Ideas for the Council to Overcome Challenges & Achieve the Vision**

- The Council has the choice to advocate for ideas
- It's time to look to the future and move forward
- Improve staffing
    - Approach the Governor or Gary Gill to request lateral transfers from the DOH
- Create a unified legislative strategy
    - Be proactive with a legislative committee
        - Identify what they want
        - Create a unified plan to present to the Legislature even if we are a "work in progress"
- Legislative Agenda
    - Review fee bill
    - Determine what it takes to process so many EIA a year with the current level of staffing
    - The Legislative & Rules Committees should work together
- Annual Report
    - Determine what we want it to be
    - Determine what is most relevant to the most people
    - Focus on a different topic each year
    - Include all topics and keep it simple
    - Chapter 344 – the State Environmental Policy – could be the framework to adopt
    - The annual report is an important avenue to get the word out & toot our own horn
    - Include data on Chapter 343
    - Work with the legislative committee
    - Create a report card
    - Lots of flexibility with format
    - Make better use of the media with bills and the report
    - Intern is the lead person to get the word out
- Chapter 343
    - Need communication component to get the word out for education & outreach

**Committee Ideas**

- **Annual Report Committee**
    - Focus of the report
        - Provide a summary of strengths & challenges
            - History, vision & function
        - Identify successes
            - Determine how we can succeed
        - Use as a tool/mechanism to guide the actions of the Governor, etc.
        - Provide recommendations for EIS Law applicants
        - Solicit input from other agencies regarding the state of the environment
        - The Governor's input should map out actions

- **Action Steps**
  - To be completed by December 2011
    - Gather OEQC data
      - Review reports from 2000 – 2005
        - Gary will forward the reports to the committee within one week
      - New Day Initiatives Plan
        - Environmental & National Resources
    - Contact the DOH planner by next week
      - Iris will make the contact
    - Create a schedule with milestones by next week
    - Create a draft action plan and/or table of contents for the July 13th Council meeting
      - Malia will take the lead
    - Engage the U.H. or Chaminade graphic design program
      - Interns will assist to make contacts
    - Take the final product and make a presentation to the Governor and Legislators
  - To be completed by December 31, 2012
    - Status on new Day Initiatives Plan
    - Host a workshop/conference as a companion to the Annual Report

- **Rules Committee**
  - To be completed by December 31, 2011
    - Create a power map
    - Create a process map
    - Establish a work plan
      - Outreach to other agencies
    - Rules
      - Identify topics & specific language
      - Use a media approach to post language
  - Need to be able to report to the Legislature in January 2012 that a process is under way
    - Need to have a work plan with a timeline; or
    - Resubmit rules from the prior Administration
  - To be completed in 2012
    - Work with the Legislature and Legislative committee
    - Take proposed language to the public
    - Initiate the process

- **Legislative Committee**
  - The one year plan is the same as the 2nd year plan
  - Now to November 1:
    - Conduct research on the Bill
      - Identify what issues need to be addressed
        - Establishment of fees
          - Conduct research on:
            - Appropriateness &
            - Labor costs
          - Use the fee bill to increase the staff
        - Expedited rule making
          - Determine the rationale
        - Food security
          - Emergency food supply for the State – is there enough?
        - Longer leases for farm land
          - Housing for farm laborers
        - Leases on private lands vs. State land
          - It's hard for outsiders to break into a State lease
        - Package of Bills (i.e. cleanup of Lake Wilson)
        - 699 is still alive – there potential to get it passed
      - Consider focusing on different topics for different years
      - Conduct outreach to non-traditional groups (i.e. smaller farmers)
    - Determine who does lobbying for the Council
      - Director?
      - Council members?
    - Create a plan to promote the legislation
    - Identify available grants
      - Interns will identify the grants
  - December 1: Draft legislation
  - December 1 – January 2012: media push
  - January: Identify someone to introduce the Bill

- **Exemptions**
  - Finish backlog (it is close to being completed)
  - DLNR emergency response
  - If there are no more applicants, then
    - Create a standard exemption determination form/template
    - Formalize a public notice of exemption
      - Create a transparent process
  - Insure neighbor island participation in sub-committees and comply with Sunshine Laws
    - Robert will fly over for the July 13th meeting
    - Money will be provided for transportation for those who want to fly over for the meetings

- Audit current agency practices & identify
  - No lists
  - Old lists
  - New lists
  - Prospective abusers
    - Ask for 343 point of contact for that agency

**Next Steps for Council**

- The Committees will meet on July 13th
  - Committee chairs will email the committee agendas to Mary by July 5th
- The facilitator will email the Strategic Planning notes to Gary & Mary by July 2nd
- Everyone will consider 1st and 2nd choices for alternate Council monthly meeting dates other than Wednesday
  - The Council will meet monthly through the end of 2011
- Video conferencing cannot go beyond 4:00 p.m.

# OEQC STRATEGIC PLANNING SURVEY RESULTS

1. **What primary strengths or skill do you bring to the table with regards to your participation with the OEQC and EC?**

    - Strong academic background. Fast learner
    - Experience in both private sector and serving in public office at the County and State levels. Plus a long history of involvement with environmental issues.
    - The ability to understand and implement the EIS law and the ability to understand and implement the Environmental Quality Control Act of 1970.
    - Knowledge and experience in construction and the environmental impacts.
    - I am well versed on the procedures under Chapter 343, Hawai`i Revised Statutes. I also understand the entities established under Chapter 341, HRS.
    - Experience with preparing environmental documents
    - 30+ years in environmental planning (federal government-military).
    - I understand the process. I am an advocate in my professional life. I am well organized.
    - My work requires me to break issues and problems into smaller components to define workable solutions, focusing on trackable end-results.
    - Urban Planner; President, Hawaii's Thousand Friends; government experience
    - grassroots activist/citizen perspective, careful analysis and hard work, focus on goals/solutions

2. **What top three goals would you like to see achieved by the OEQC and EC prior to January 1, 2012?**

**STAFFING & OPERATIONS**

- Increase in staff members
- The provision of additional resources (in student help/internships) to allow the work to be accomplished
- Regular Working sessions (other than meetings) to develop procedures and identify/work through key issues.
- Improved query capacity for OEQC's website
- Improved data-base capacity for OEQC documents
- The recovery of missing files destroyed by the former senior planner

**COUNCIL & MEETINGS**

- Developing a workable and transparent process to solicit, organize, review, disseminate, and communicate information (eg. public testimony and committee and subcommittee meeting minutes)
- Full, functioning council with staff
- Public participation and support of the council
- Reliable meeting schedule with functioning teleconference feature
- Meeting minutes out on time and posted on-line
- Quorum

**EXEMPTION REQUESTS**

- Eliminate any/all back-log of exemption requests
- Clear backlog of exemption requests
- All exemption lists reviewed and updated
- Backlog of exemption lists pau
- Exemption lists review

**CHAPTER 343**

- EC position on Chapter 343 reform
- Have Chapter 343 materials all updated and have "education and out-reach program" underway
- Review of pending or proposed legislation affecting Chapter 343 and 341
- Start of educational outreach and training to stakeholders and participants under Chapter 343, HRS.

**Top three goals to achieve by the OEQC and EC prior to January 1, 2012 (Continued)**

**ANNUAL REPORT**

- Annual report published
- An annual report delivered to the legislature.
- Producing an Annual Report
- Annual report

**RULES**

- Functioning rules committee
- Be clearly on track and have rule-making process under way in a tangible form
- Revised rules to the Governor

**ENVIRONMENTAL POLICY ACT & STATE PLAN**

- The completion of guidance concerning the implementation and practice of the Hawaii Environmental Policy Act
- Get State agencies to develop a State Environmental Plan with goals and objectives that reflect the Governor's vision as set forth in a New Day (his platform)

**3. What top three goals would you like to see achieved by the OEQC and EC prior to January 1, 2013?**

**STAFFING & OPERATIONS**

- Enough staff to cover all of the EIS's and EA's that come to the office
- Improve service through more staff or funding resources through grant writing
- OEQC well staffed and able to review EIS/EAs.
- Staffing
- Digitization of all files and records
- Improve available resources in order to keep up with new technology
- Proper video conferencing centers.

**EC**

- Full compliment of EC members appointed.
- Rules adopted by the EC
- EC highly valued and regarded.

**ORGANIZATION**

- Reorganization under new dept of the environment
- To have a memorandum of understanding with the University of Hawaii Environmental Center, where OEQC/EC provides work and experience for student interns in exchange for course credit
- Start measuring the progress towards those goals and objectives as set forth in the State Environmental Plan. This would be the OEQC/EC Annual Report.

**OUTREACH**

- outreach plan to train agencies, staff, et al. about HRS 343 and 341
- Have records (correspondence, responses, etc., not privileged or confidential) freely available on the Internet
- Improve public understanding of Chapter 343, HRS and Chapter 11-200, Hawai`i Administrative Rules, improve competency at the agency level for Chapter 343, HRS decision making, and reduce misunderstandings/misconceptions about environmental assessments and environmental impact statements
- Have comprehensive legislative agenda and communications strategy in place

**ANNUAL REPORT**

- Annual report with meaningful metrics, goals, and benchmarks
- Annual report draft revised rules active subcommittees
- Have powerful/meaningful "state of the environment" annual report issued

- Have rules update completed
- A process implemented & underway to update agencies' exemption lists.
- Public hearings to improve the EA process.
- exemption lists done for key agencies

4. **What top three legislative issues pertaining to Chapter 343 and 341 should be included in the OEQC and EC legislative package for 2012?**

- i don't know
- SB699 - fee's for EA and EIS
- A critical examination of why the review for Chapter 343, HRS by the UH EC in 2006 did not happen and whether it was a concerted attempt by former director Salmonson to detract attention from the then ongoing Superferry case.
- Specifically articulating in law what "administrative attachment" to a line agency means in terms of the day-to-day operations of an agency.
- Requiring that the director of OEQC have the ability to write and speak coherently in a public setting and incidentally, have a baccalaureate or the equivalent education and experience.
- Incorporate recommendations from UH study
- Reorganization of EC
- Adoption of recommended changes to rules.
- Clarify the relationship between Department of Health (DOH) and the Environmental Council. So far, there is a missing link in Chapter 341 about the actual role of DOH in relation to the Environmental Council. There is no clear language that provides for who is fiscally responsible in providing support to the Environmental Council.
- OEQC is also administratively attached to DOH. However, there is no mention in Chapter 341 that OEQC is responsible for providing fiscal or staff support to the Environmental Council
- There should at least be some allocation to OEQC to provide support to the Council. This should be formalized in an amendment to Chapter 341, including the roles of DOH, OEQC and the Environmental Council
- clarification on supplemental EIS increased funding for OEQC
- For the most part, I think they are fine. Better define the role of the EC.
- Exemption lists should be updated at least every 5-10 years. Funding for OEQC & EC
- No info
- No Comments
- Not sure yet. A review of the recent report by UH and legislation that has been proposed recently would help me answer this question.

5. **What top three legislative issues pertaining to general environmental protection and/or sustainability issues should be included in the OEQC and EC legislative package for 2012?**

- i don't know
- Food sustainability
- Chemical pollution - pesticides, chemicals in schools
- Climate change legislation
- Recycling centers
- Undersea electric cable
- Renewable energy
- Assessment of energy needs with relation to climate change
- Development attention to hazards mitigation and climate change
- Discussion on landfills and solid waste management.
- promotion of renewable energy
- See the Governor's New Day Plan.
- Climate change food sustainability protection of land and open space resource protection
- No info
- No Comments
- increased funding for watershed partnership programs
- Increased funding for state agricultural inspections to prevent invasive species from entering Hawai'i
- fundamental state policy shift regarding the "management" of feral ungulates and game mammals with the goal to increase take by hunters (i.e., rescind the "game mammal" status for all hunted mammals, and declare open season and no bag limits for all hunted mammals)

6. **What are the three most important issues that need to be addressed through the rule making process?**

- I don't know
- Turtle Bay
- Required publishing of exempt projects
- Supplemental EA's
- "Volunteer" EA's
- Implementation issues in the current environmental assessment process.
- Inclusion of statutory language authorizing an accepting authority or an approving agency to monitor the status of accepted yet unimplemented actions for the purposes of effectuating Section 11-200-26, through Section 11-200-28, Hawaii Administrative Rules.
- Expiration date on EIS/EA
- Triggers for update of EIS/EA
- Catching up with the current status.
- Clarifying supplemental EIS and clarity that there is no such thing as a Supplemental EA.
- Clarifying language for EA, EIS, Agency Action, Applicant Action, etc.
- supplemental EIS
- See the Governor's New Day Plan: energy, food sustainability, more resources for the DLNR, etc.
- provide clarity of the rules
- No info
- No comments
- Not sure; would depend on a review of the UH report and existing statute. I just don't have enough of a clear picture yet to identify top three for rule making.

**WHAT SHOULD BE THE FOCUS OF THE ANNUAL REPORT?**

| | | |
|---|---|---|
| **A report on the status of OEQC & Chapter 343?** | 27.3% | 3 |
| **A report on the "State of the Environment?"** | **81.8%** | **9** |
| **A report on Governor Abercrombie's "New Day Plan" focused on Natural Resource Protection and the Envirnonment?** | 27.3% | 3 |
| **Other?** | 0.0% | |

7. **What are the three most important things that could be done to improve the effectiveness of the EC?**

- i don't know
- Focused and consistent staff support
- Enhanced video conference ability
- Hold occassional EC meeting on NI's
- Have a regular meeting time and place.
- Opportunity to comment on environmental legislation
- Staff support for annual report
- Orientation for new members about the EA/EIS procedures under Chapter 343, HRS
- Clear understanding of the role of the council
- Commitment to attend every meeting
- regular meetings with reliable teleconference capability
- Clarifying mission, roles, and responsibilities between the EC, OEQC, the DOH and the Governor's Office. Right now, I['m not sure what the real purpose and mission of the EC is.
- maintain membership at 15 members ensure all members participate at the committee and council level provide staffing for all committees and council improve video capabilities
- No info
- Meet monthly. Not have a meeting time limit. Some members may need Sunshine law training.
- Not sure yet; I'm too new, but first thoughts are review the UH report as it pertains to the EC and identify high-priority recommendations that haven't been implemented yet (if any)
- dedicated 1/2 time staff person or more if needed
- improved communication between public and EC, EC members, and OEQC and EC;
- established official channels of communication. (In the recent past, because of EC implosion and lack of staff, members of the public were communicating with individual EC members. There needs to be an official contact at the OEQC for the EC.

**8. What are the three most important things that could be done to improve the effectiveness of the OEQC?**

- More staff members and more funds
- SB699 increase funding, increase staffing
- More clearly delineate responsibilities
- Complete update of all educational materials
- Have all future civil service employees take an oral and written examination (including provision of a extemporaneous writing sample) prior to hire
- Have the personnel officer of the Department of Health actually verify education and job experiences and verify references on all applications for civil service positions
- Have the attorney general invalidate the probationary period of any civil service employee that has falsified their civil service application and initiate termination proceedings.
- Create dept of environment for OEQC
- Increase and fund the staff
- Update the work technology
- Increase the budget to hire more staff to conduct impact assessments and conduct site visits
- Increase the budget to acquire up to date technology to improve the data base and website
- Improve the information that available to the public
- standard procedures, including filing and document control updating job descriptions?
- Stronger leadership and a clearer sense of purpose and mission; more staff support.
- Funding Staffing Reviewing EA/EISs
- No info
- No comments
- increased staff
- training and outreach to state and county agencies and others about HRS 343 and 341
- review of available information about OEQC and HRS 343, 341 (hard copy, website, etc.).

**9. What is the most important outcome you would like to see from the June 30 Strategic Planning Session?**

- don't know
- Solid team, clear goals and clear responsibilities following a clearly defined critical path toward achieving those goals.
- Implementation of my suggestions above.
- Strategic five year plan
- Some concrete result of at least one of the issues discussed and perhaps, setting some benchmarks to get measurements of whatever it is that's agreed upon for monitoring.
- agreement on near-term goals
- A clearer understanding of the EC's roles and responsibilities. Right now I think everybody has a different perception of what that is. From there we can figure out the answer to Question #5.
- EC members to understand the need to step up and be strong spokespeople for the environmental quality in the state.
- No info
- No Comments
- A better understanding of the major proposed changes to HRS 343 and 341 and what OEQC staff and others think about them and/or what we should do about them prior to session.

DRAFT – Strategic Plan for 6/30/2011

# OFFICE OF ENVIRONMENTAL QUALITY CONTROL (OEQC)/ENVIRONMENTAL COUNCIL (EC)

**GARY L. HOOSER**
Director, OEQC

**MARY STEINER**
Chair, EC

## RULES COMMITTEE

- Scott Glenn, Chair
- David Atkin
- Iris Terashima
- Shannon Mears
- Mary Steiner
- Gary Hooser
- Les Segundo, Staff

**1. Develop Goals**

**Achievable by 12/31/11:**
a. Have critical path mapped out and underway
b. Have held at least one public hearing
c. Have identified top outstanding issues

**Achievable by 12/31/11:**
a. Have completed rule making process and enrolled to the governor

**2. Identify primary challenges and road blocks**

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**3. Identify primary partners and stakeholders**

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**4. Critical path/Timeline**

## EXEMPTION COMMITTEE

- David Atkin, Chair
- Alvin Char
- Pete Cooper
- Charles Prentiss
- Marjorie Ziegler
- Gary Hooser
- Les Segundo, Staff

**1. Develop Goals**

**Achievable by 12/31/11:**
a. Have completed DLNR backlog

**Achievable by 12/31/12:**
a. Have eliminated all backlogs of exemption requests
b. Conduct workshops on exemption use and process

**2. Identify primary challenges and road blocks**

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**3. Identify primary partners and stakeholders**

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## ANNUAL REPORT COMMITTEE

- Iris Terashima, Chair
- Alvin Char
- Irish Terashima
- James Sullivan
- Mary Steiner
- Gary Hooser
- Staff/Intern Support

**1. Develop Goals**

**Achievable by 12/31/11:**
a. Produce an annual report that includes OEQC factual operational data, plus New Day Initiatives Plan for Environment and Natural Resources

**Achievable by 12/31/12:**
a. Produce an annual report that provides OEQC's operational data, a "State of the Environment" report, plus review of New Day Plan progress
b. Host workshop/conference/forum companion effort to annual report

**2. Identify primary challenges and road blocks**

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**3. Identify primary partners and stakeholders**

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**4. Critical path/Timeline**

## LEGISLATIVE POLICY AGENDA COMMITTEE

- James Sullivan, Chair
- Susan Matshushima
- Scott Glenn
- Shannon Mears
- Mary Steiner
- Gary Hooser
- Staff/Intern Support

**1. Develop Goals**

**Achievable by 12/31/11:**
a. Develop pro-active legislative "platform" on key "new day" environmental issues and Chapter 343

**Achievable by 12/31/12:**
a. Develop pro-active legislative "platform" on key" new day" environmental issues and Chapter 343
b. Participate actively in legislative process as an advocate for environmental issues
c. Develop and implement pre-session legislative "education and out-reach" program

**2. Identify primary challenges and road blocks**

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**3. Identify primary partners and stakeholders**

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**4. Critical path/Timeline**

## CHAPTER 343 COMMITTEE

- Herman Tuiolosega, Chair
- UH Environmental Center
- _____

**1. Develop Goals**

**Achievable by 12/31/11:**
a. Have education and outreach materials in order
b. Have begun education and outreach efforts
c. Are current with EA and EIS processing

**Achievable by 12/31/12:**
a. Have re-developed website and Environmental Notice
b. Are in active partnership with U.H. Environmental Center
c. All EA's and EIS's are thoroughly reviewed and comments made on timely basis
d. Education and outreach efforts are extensive

**2. Identify primary challenges and road blocks**

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**3. Identify primary partners and stakeholders**

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**4. Critical path/Timeline**

## _____ COMMITTEE

- _____, Chair
- _____
- _____

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# June 30, 2011 OEQC/EC Retreat

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|---|---|---|---|
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| Cooper, Pete | Environmental Council | petecooper@cooperandcooper.giz<br>pete@sunenergyhi.com | 587-8312<br>398-4782 cell |
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| Inouye, Robert | Environmental Council (Kauai) | lopaka04@yahoo.com | 245-2534 |
| Mary Steiner | Environmental Council (Chair) | mary@outdoorcircle.oc | 593-0300 |
| Matsushima, Susan | Environmental Council | alluvio@hawaii.rr.com | 225-5777 cel<br>637-8835 wrk |
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| | OEQC Intern | | |
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NEIL ABERCROMBIE
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STATE OF HAWAI'I
ENVIRONMENTAL COUNCIL
235 SOUTH BERETANIA STREET, SUITE 702
HONOLULU, HAWAI'I 96813

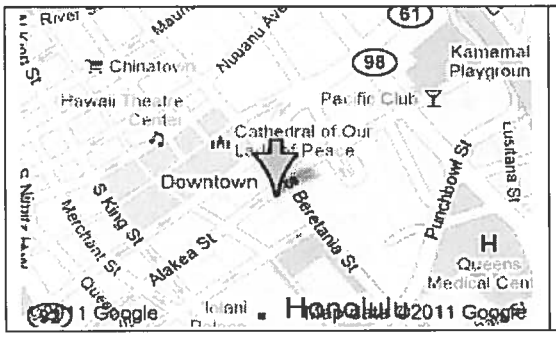
MARY STEINER
Chairperson

Vice-Chairperson
DAVID ATKIN
GIL BERGER
ALVIN CHAR
PETE COOPER
ROBERT INOUYE
GARY HOOSER (EX-OFFICIO)
SUSAN MATSUSHIMA
JOHN RICHARDS
IAN SANDISON
CHRISTOPHER STEELE
JAMES SULLIVAN
SHANNON MEARS
IRIS TERASHIMA
MALIA AKUTAGAWA

# EXEMPTION SUB-COMMITTEE MEETING
## State Office Tower Building
## 235 S. Beretania Street, Room 203
## Honolulu, HI 96813
## June 1, 2011
## 1:30 pm –4:30 pm

# A G E N D A

1. Introductions
2. Department of Land and Natural Resources
   a. Department wide exemptions
3. Public Testimony
4. New Business
5. Adjournment




**Parking Permits Valid in Lots:**
(Parking permits for Environmental Council Members Only)

1. Iolani Palace (Meters Only)
   South King and Richards Street
2. Department of Health (Meters Only)
   1250 Punchbowl Street, Honolulu
3. State Capitol Basement (Meters Only)
   415 South Beretania Street, Honolulu

*Note: See back of the **parking permit** for list of available parking.*

Special Accommodations (such as Sign Language interpreter, large print, taped materials) can be provided, if requested at least five (5) working days before the scheduled meeting by contacting the Office of Environmental Quality Control, 235 South Beretania Street, Room 702, Honolulu, Hawaii 96813. All interested persons will have an opportunity to present testimony on any agenda item for this meeting. For more information, contact the Office of Environmental Quality Control at (808) 586-4185 (voice), (808) 586-4186 (fax), or email: oeqc@doh.hawaii.gov.

**Department of Land and Natural Resources**
**Proposed Department-wide Exemptions**
Exemption Sub-Committee Meeting
Environmental Council
June 1, 2011

**Exemption Class 3. Number 1**

Fences [to include areas no greater than 10 acres] around or to manage [individual or small colonies of] rare, threatened or endangered plants, covered and open areas for endangered species [(waterfowl, water birds, forest birds)], game birds and mammals [(pheasants, quail, partridges, pigs, sheep, goats, deer)]; auxiliary buildings for food storage, equipment storage, incubators and brooders; open-top breeding and release pens, field aviaries, hacking boxes, and for watershed and native forest management and restoration. Fences will contain step-overs or other features that permit pedestrian access for cultural and recreational use.

**Exemption Class 1. New**

Mitigation of any hazardous conditions that present imminent danger and are necessary to protect public health, safety, welfare, or public trust resources.

**Exemption Class 1. New**

Upon determination by the Department Director that an emergency exists, emergency mitigation and restoration work to prevent damage from continuing to occur and to restore the topographical features and biological resources.

**Exemption Class 4. New**

Upon determination by the Department Director that an emergency exists, emergency mitigation and restoration work to prevent further damage from occurring and to restore the topographical features and biological resources

Posted on 5/27

NEIL ABERCROMBIE
GOVERNOR OF HAWAI'I

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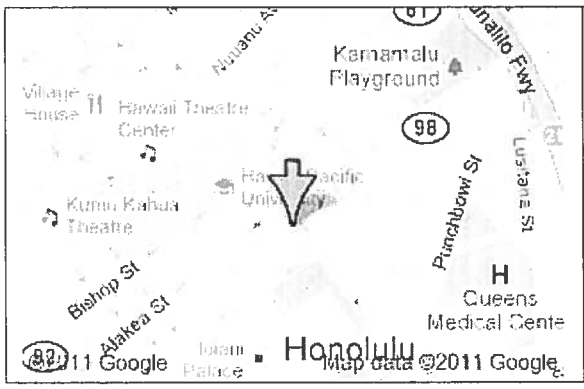
# RULES COMMITTEE MEETING

**State Office Tower Building**
**Office of Environmental Quality Control**
**235 S. Beretania Street, Suite 702**
**Honolulu, Hawaii 96813**
**June 7, 2011**
**2:00 pm – 4:00 pm**

## A G E N D A

1. Call to Order
2. Discuss Current State of Proposed Rules
3. Discuss Areas forNew Rules and Amendments
4. Discuss Potential for Expedited Rule Making
5. Public Testimony
6. Schedule Next Meeting
7. Adjournment

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