

DRAFT AND FINAL ENVIRONMENTAL ASSESSMENT SUBMISSION PROCESS

The Draft and Final EA's should be delivered to the Office of Environmental Quality Control (OEQC) by *The Environmental Notice* submittal deadline:

1. Document. One (1) copy in pdf format and one (1) hardcopy << We prefer this [or four (4) hardcopies of the document]
2. Agency transmittal letter: A letter on agency letterhead to OEQC is required with the contact person and phone number, along with the tentative date of distribution
3. OEQC Environmental Notice Publication Form: Fill out the form completely and email to OEQC. If you are unsure how to complete any of the items call OEQC for guidance

Notes:

Deadline for comments for the DEA is 30 days from the date of publication in *The Environmental Notice*. There is no comment period for a FEA.

Please review the Distribution List for number and location to send the DEA and FEA.